



Ministero dell'Università e della Ricerca
ALTA FORMAZIONE ARTISTICA E MUSICALE
CONSERVATORIO STATALE DI MUSICA "SANTA CECILIA"

00187 Roma - Via dei Greci, 18

www.conservatoriosantacecilia.it

**CALL FOR APPLICATIONS TO
THE PhD PROGRAM IN
PRODUCTION, MANAGEMENT AND ADMINISTRATION OF THE ARTS,
PERFORMING ARTS AND AFAM INSTITUTIONS
(XL CYCLE)**

Academic Year 2024/2025

THE DIRECTOR OF THE "SANTA CECILIA" CONSERVATORY IN ROME

CONSIDERING:

- Law No. 210 of July 3, 1998, and in particular Article 4, as amended by Article 19, paragraph 1, of Law No. 240 of December 30, 2010;
- Law No. 508 of December 21, 1999, "Reform of the Academies of Fine Arts, the National Academy of Dance, the National Academy of Dramatic Art, the Higher Institutes for the Artistic Industries, the Conservatories of Music and the Recognized Musical Institutes";
- The Presidential Decree No. 132 of February 28, 2003, "Regulation concerning criteria for statutory, regulatory, and organizational autonomy of artistic and musical institutions, pursuant to the Law No. 508 of December 21, 1999";
- Ministerial Decree No. 226 of December 14, 2021, "Regulation for accrediting locations and PhD courses and criteria for the establishment of PhD courses by accredited institutions";
- Ministerial Decree No. 470 of February 21, 2024, governing PhD programs of AFAM Institutions;
- Ministerial Decree No. 544 of March 27, 2024, "Decree determining the annual amount of the scholarship for attendance at PhD courses of the Institutions of Higher Artistic, Musical and Coreutic Education (AFAM)";
- Ministerial Decree No. 629 of April 24, 2024, on the allocation of three-year PhD scholarships for attendance at PhD programs specifically dedicated and declined;
- Ministerial Decree No. 630 of April 24, 2024, on the allocation of three-year PhD scholarships for attendance in innovative PhD programs that meet the innovation needs of businesses and promote the recruitment of researchers by businesses;
- MUR Note Prot. No. 9166 of May 13, 2024, "Ministerial Decree No. 470 of February 21, 2024, – AFAM PhD Programs – Changes to the academic regulations of Institutions";
- MUR Note Prot. No. 11649 of June 18, 2024, "Operational Instructions for AFAM Institutions in addition to Note Prot. No. 8614 of May 2, 2024";
- The Guidelines for the accreditation of AFAM PhD programs approved by Ministerial Decree No. 778 of June 12, 2024;
- The agreement for the establishment, activation and operation of the PhD Course in "Artistic Research for Critical Reflection on Musical Performance and the Creative Process" (XL cycle) between the Santa Cecilia Conservatory in Rome, the Polytechnic of the Arts of Bergamo and the University of Bergamo
- The Regulation on PhD programs of the "Santa Cecilia" Conservatory of Music, Prot. No. 9661 of July 30, 2024.



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DECREES:

Art. 1
(XL Cycle of Doctoral Training)

The "Santa Cecilia" Conservatory of Music in Rome (herein referred to as "Conservatory"), in agreement with the Polytechnic of the Arts of Bergamo and the University of Bergamo, hereby establishes for the academic year 2024/2025 (XL cycle) the PhD Course (herein referred to as "Course") in PRODUCTION, MANAGEMENT AND ADMINISTRATION OF THE ARTS, PERFORMING ARTS AND AFAM INSTITUTIONS.

The activation of the Course is subject to the verification of accreditation requirements by the MUR, as provided by Ministerial Decree No. 470/2024. The activation of the funded positions under Ministerial Decree No. 629/2024 is subject to the actual allocation of resources by the MUR and the finalization of the required agreements.

The course is administratively based at the Conservatory and has a three-year duration, starting on November 1, 2024. The activation of the positions funded pursuant to D.M. No. 630/2024 is contingent upon the actual allocation of resources by the MUR and the finalization of the required agreements with the companies.

Any negative outcome of the accreditation process, which would prevent the activation of the Course and the allocation of the advertised positions, will be promptly communicated to the applicants.

Art. 2
(Call for competition)

A public competition, based on qualifications and exams, is announced at the Conservatory for admission to the Course mentioned in the previous Article 1, for the academic year 2024/2025.

Art. 3
(Description and Purpose of the Course)

The three-year Course includes a study and research program as outlined in Annex A.

Art. 4
(Available Positions and Scholarships)

Three scholarships are available, two of them are funded through PNRR funds according to D.M. No. 630/2024.



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The number of scholarship-supported positions may increase following the reallocation of additional PNRR resources. Any such increase will be announced exclusively on the dedicated page of the Conservatory's website.

The PhD scholarships, in accordance with D.M. No. 630/2024, are contingent upon the signing of agreements between the Conservatory and designated partner companies. These scholarships relate to Mission 4, Component 2 "From Research to Business," Investment 3.3 "Introduction of Innovative PhDs that Meet the Innovation Needs of Businesses and Promote the Employment of Researchers by Businesses," and are co-funded by companies to develop innovative PhD programs to meet research and innovation needs.

The scholarships provided under D.M. No. 630/2024 must be utilized for the entire three-year training period. Therefore, the PhD program will be automatically terminated in the event of withdrawal.

These scholarships include the following requirements:

- a) Disciplinary areas and themes consistent with the needs of the country and the regional territories involved in the program, in terms of highly qualified personnel aimed at meeting the innovation needs of businesses as outlined in the PNRR (D.M. 630/2024, Article 7, Letter a);
- b) Study and research periods within a company ranging from a minimum of six months to a maximum of eighteen months, which may be non-continuous, over the three-year period;
- c) Study and research periods abroad, which may be non-continuous, ranging from a minimum of six months to a maximum of twelve months over the three-year period (D.M. 630/2024, Article 7, Paragraph 1, Letter d);
- d) Submission of a biannual report through the dedicated online platform (<http://dottorati.mur.gov.it>), detailing the time commitment (articulated into months spent in the company, at the home institution, and abroad) and a summary of the main activities carried out, validated by the PhD course coordinator.

These scholarships cannot be awarded to PhD candidates who have previously declined scholarships funded by the PNRR during the XXXVIII and XXXIX cycles.

Art. 5
(Admission Requirements)

Applications for admission to the selection process may be submitted, without age or citizenship restrictions, by those who hold one of the following qualifications by the application deadline:

- Second-level academic diploma issued by AFAM Institutions or, alternatively, an *old system* diploma combined with upper secondary school diploma or an equivalent qualification obtained from foreign institutions (Master's Degree);
- Pre-reform degree diploma (before D.M. No. 509/99) included in the list below or an equivalent qualification for the level of studies obtained at foreign universities (Master's Degree);
- Specialist Degree /Master's Degree (second-level degree as per D.M. No. 509/99 and D.M. No. 270/04) included in the list below or an equivalent qualification for the level of studies obtained at foreign universities (Master's Degree);



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- 13/S (Specialist Degrees in Publishing, Multimedia Communication, and Journalism)
- 22/S (Specialist Degrees in Law)
- 59/S (Specialist Degrees in Advertising and Business Communication)
- 64/S (Specialist Degrees in Economic Sciences)
- 67/S (Specialist Degrees in Social and Institutional Communication Sciences)
- 70/S (Specialist Degrees in Political Science)
- 71/S (Specialist Degrees in Public Administration Sciences)
- 73/S (Specialist Degrees in Performing Arts and Multimedia Production)
- 84/S (Specialist Degrees in Business Economics)
- 02/S (Specialist Degrees in Theory and Techniques of Legal Standardization and Information)
- LMG/01 (Law)

Candidates holding a foreign academic qualification must submit the following documents:

- For qualifications obtained in EU countries: a Diploma Supplement or a certificate of comparability and verification issued by CIMEA as an ENIC-NARIC centre;
- For qualifications obtained in non-EU countries: a declaration of value "in loco" issued by the competent Italian diplomatic-consular representation, or a certificate of comparability and verification issued by CIMEA as an ENIC-NARIC centre.

If these documents are not yet available, candidates must attach to their application a description of the degree along with a list of exams taken. The eligibility of the foreign academic qualification with respect to the content is assessed by the examination committee established for PhD admission, in compliance with the current regulations in force in Italy and the country where the qualification was issued, as well as with international treaties or agreements on the recognition of qualifications for further studies.

Applicants who do not possess the required academic qualification by the application deadline may still participate in the call, provided that the qualification is obtained by the enrollment deadline for the PhD program (Article 7, paragraph 1, D.M. No. 470/2024). These applicants will be admitted conditionally and must submit a self-certification indicating the institution that will issue the qualification, the expected date of attainment, and the type of diploma.

Art. 6
(Admission Procedure)

The application for admission must be submitted by **11:59 pm CET on September 1, 2024**, at the address <https://servizi12.isidata.net/SSDidatticheco/MainGeneraleRes.aspx> (see Guide for compiling the application for admission to Isidata as per Annex B), including the following documentation:

1. evidence payment of the contribution amounting to € 50.00, non-refundable, to be paid by 1 September 2024 by means of a "pagoPA" payment slip that will be generated by the system;
2. A copy of a valid identity document;
3. The application form must be personally signed and provide the following information (see Application Form model in Annex C):
 - personal information (Name and Surname, Place and date of birth, tax code, citizenship,



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residence, domicile address if different from residence, contact address for the purpose of the competition indicating the postal code or alternatively certified e-mail address (PEC), telephone number, and email address);

- language (Italian or English) for the interview (only for foreign citizens);
 - educational qualification, with the indication of the date and the Institute where it was obtained;
 - declarations of:
 - adequate knowledge of the Italian language (only for foreign citizens);
 - level of knowledge of the English language;
 - having/having not previously received another scholarship (even for just one year) for a PhD course;
 - being/not being the holder of a research grant;
 - being/not being an employee of Public Administrations;
 - undertaking to attend the Course full-time, according to the procedures indicated by the Academic Board
 - being aware that acceptance of a PNRR scholarship under Ministerial Decree No. 629/2024 entails the obligation of periods of study and research abroad and that failure to comply with this obligation results in the revocation of the scholarship and forfeiture of the PhD course;
 - undertaking to promptly communicate any changes to one's residence or contact address for the purpose of the competition;
 - having read the present call for applications;
4. **Research project** personally signed and describing the topic of study, the planned methodologies and the project objectives (see Research Project Model in Annex D).
5. **The curriculum vitae et studiorum** personally signed including a list and brief description of no more than 30 of the candidate's most significant qualifications (for a maximum of 5400 characters/three editorial folders): additional educational qualifications, artistic qualifications, academic qualifications, professional qualifications, and other qualifications.
6. **Educational qualification** required as a participation requirement, self-certified as follows:
- for educational qualifications obtained in Italy, self-certification and/or notarial deed pursuant to Presidential Decree 445/2000;
 - for qualifications obtained in EU countries, a Diploma Supplement or a certificate of comparability and verification issued by CIMEA as an ENIC-NARIC centre
 - for qualifications obtained in non-EU countries, a declaration of value "in loco" issued by the competent Italian diplomatic-consular Representation for the territory or a certificate of comparability and verification issued by CIMEA as an ENIC-NARIC centre



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The failure to submit even one of the documents listed above will result in the exclusion of the candidate, who can still be excluded by the Commission at any time, with a reasoned decision, for lack of prescribed requirements. The exclusion measures will be published on the Conservatory's website and such publication will constitute official and legal notification.

Art.7

(Applicants with disabilities, SLDs, and other legally protected situations)

Those who, in relation to a specific disability condition (Art. 20, Law No. 104/1992), specific learning disorders (Law No. 170/2010), or other situations protected by law, require assistance tools and/or additional time or organizational measures to participate in the exams, must make an express request in the application form and contact the coordinator, prof. Teresa Chirico at the email address: t.chirico@conservatoriosantacecilia.it.

Art.8

(Evaluating Committee)

The Committee responsible for evaluating the candidates will be formed and appointed by decree by the Director of the Conservatory and made known through publication on the website of "Santa Cecilia" Conservatory, in accordance with the Regulation on Doctoral Research Programs of the "Santa Cecilia" Conservatory.

Admission to the Course is based on a selection of qualifications and exams that ensure a comparative evaluation of the candidates according to the criteria predetermined by the Commission in accordance with this announcement and the aforementioned Regulation. The selection is intended to ascertain the preparation, abilities, and aptitudes of the candidates for research.

The selection process consists of an evaluation of the applicant's curriculum vitae, the research proposal and an oral interview.

The research project is relevant only for the purpose of selection. The results of the evaluation will be available on the Conservatory's website.

Art.9

(Candidate Selection)

The selection of candidates takes place in two phases:

1. Evaluation of the curriculum vitae et studiorum and the research project: the Committee will evaluate the research project, the curriculum, and the artistic portfolio of the applicants;
2. Public oral interview: candidates who pass the first phase will be called for the oral interview to present their research project and answer questions related to the Course topics, and to verify their knowledge of the English language.

After the competition exams, the Evaluating Committee will draw up a specific report indicating the score assigned to each applicant and the overall merit ranking, which determines the allocation



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of scholarships. In case of equal scores, the younger applicant will prevail.

The final ranking will be published by **September 25, 2024**, on the Conservatory's website.

Art.10
(Evaluation and Qualifications Procedure)

The Committee will evaluate the qualifications (max 100 points) according to the following criteria:

- curriculum vitae et studiorum: up to 50 points;
- quality and coherence of the research project: up to 15 points;
- oral interview: up to 35 points;

Applicants who have obtained at least 30 points in the evaluation of the curriculum vitae et studiorum and at least 10 points in the evaluation of the research project will be admitted to the oral interview.

Art.11
(Oral Interview)

The oral interview is public and will take place online from **September 10, 2024** onwards. The detailed schedule, indicating the day, month, and time of the interview, will be communicated at least 3 days in advance of the first interview date by publication on the Conservatory's website. Therefore, no personal communications will be sent to candidates. The interview will be aimed to verify the applicant's knowledge on topics related to the educational and scientific-artistic areas of the Course and will include a presentation of the proposed project, followed by a general discussion aimed at assessing the applicant's skills and research aptitude. The interview is conducted in Italian; foreign applicants may take the exam in English, including this request in the application form. To take the exam, candidates must present a valid identity document.

Art.12
(Publication of the Ranking List)

The Commission is required to complete its work by **September 22, 2024**. At the end of the exams, the Commission drafts the general merit ranking based on the sum of the scores obtained by the applicants. An applicant is deemed eligible if they have scored at least 70/100. The final ranking will be published on the Conservatory's website with legal validity. The winners must confirm their acceptance of the position within 5 working days following the publication of the ranking.

Art.13
(Admission to the Course)



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Applicants are admitted to the Course according to the ranking order up to the number of available positions. Admitted applicants will forfeit their place if they do not enroll within the established registration deadlines, resulting in the admission of additional applicants according to the ranking order. The same will be applied if any of those admitted withdraw within three months of the start of the course; if the withdrawing applicant has already received scholarship payments, they are required to return them.

Art.14
(Enrollment)

Admitted PhD applicants must complete their enrollment by **October 15, 2024**, following the procedures indicated on the Conservatory's website (except for applicants admitted following a withdrawal). Applicants are conditionally admitted to the Course and may be excluded if they do not meet the required qualifications. Enrolled PhD students must pay an annual regional tax for the right to education of €140.00, a stamp duty of €16.00, and an insurance premium of €8.25. Withdrawal from the PhD program does not entitle the candidate to a refund of the enrollment fees already paid.

At the time of enrollment, applicants with a foreign degree must necessarily provide:

- Italian tax code (codice fiscale);
- a valid residence permit or student visa (only for non-EU citizens residing abroad).

The validity of the foreign qualifications is verified upon submission of the official documents. Until that moment, applicants are conditionally admitted to the course and may be excluded if they do not meet the required qualifications. Non-EU citizens are also required to submit a pre-enrollment application on the University website (<https://www.universitaly.it>) in order to obtain a student visa.

Art.15
(Scholarships)

Scholarships for attending the PhD course, amounting to €16,243.00 per year at the time of issuance of this provision, gross of social security contributions payable by the scholarship holder, are awarded to the winners according to the order of the ranking and the current regulations. Scholarships are paid monthly. The scholarship amount is exempt from IRPEF (Italian personal income tax) pursuant Article 4 of Law No. 476 of August 13, 1984, and it is subject to the social security provisions of Article 2, paragraphs 26 and following, of Law No. 335 of August 8, 1995. Within 30 days from the start date of the Course, scholarship winners must send a photocopy of the receipt issued by the INPS (National Institute of Social Security), confirming the establishment of the separate management contribution position, to the Conservatory's Secretariat by email (for procedures, visit: www.inps.it). The scholarship is compatible with income from work activities



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only in the cases provided by current regulations and the Regulations on PhD Course of the Conservatory "Santa Cecilia" in Rome.

The total duration of scholarships is 3 years and are renewed annually, provided that the PhD student has been admitted to the following year by the Academic Board, after verifying the regular and profitable completion of the planned activities for the previous year

In addition to the scholarship and within the budgeted financial resources, each PhD student is guaranteed, starting from the first year, a budget for research activities in Italy and abroad, determined for each course at 10% of the gross annual amount of the scholarship. In case of withdrawal from the scholarship, the individual must notify the Conservatory's Secretariat, which will in turn notify the National Research Office.

Art.16
(Obligations and Rights of PhD Students)

The rights and duties of PhD students are regulated by the PhD Regulations of the Conservatory "Santa Cecilia," to which reference is made.

Art.17
(Awarding of the Degree)

The title of Doctor of Philosophy, abbreviated as "Dott. Ric." or "Ph. D.," is awarded according to the PhD Regulations of the Conservatory "Santa Cecilia." The final examination for the awarding of the title consists of a public discussion of a dissertation, written in Italian or English or in another language, with prior authorization from the Academic Board. The examination committee for the final exam is appointed by the Director of the Conservatory in accordance with the PhD Regulations of the Conservatory "Santa Cecilia."

Art.18
(Personal Data Processing)

Pursuant Legislative Decree 196/2003 and EU Regulation 679/2016 (GDPR), the Conservatory is committed to respecting the confidentiality of the information provided by the applicants. All data provided will be processed only for purposes related and instrumental to the call for applications and any subsequent management of the relationship with the Conservatory. The data controller is the Conservatory, located in Rome at Via dei Greci 18, represented by the *pro tempore* Director, Prof. Franco Antonio Mirenti.

Art.19
(Person Responsible for the Procedure)

Pursuant Law N° 241 of August 7, 1990, the person responsible for the procedure referred to in this notice is the Administrative Director, Dr. Alessandra Sergi.



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Art.20
(Reference Norms)

For all matters not provided for or regulated in this notice, reference is made to Law no. 210/1998, Law no. 240/2010, Ministerial Decree no. 226/2021, Ministerial Decree no. 470/2024, Ministerial Decree no. 630/2024, the Academic Regulations concerning the PhD of the Conservatory "Santa Cecilia, and any other applicable provisions.

Il Direttore
Prof. Franco Antonio Mireni



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ANNEX A

CYCLE	XL
PHD COURSE	PRODUCTION, MANAGEMENT AND ADMINISTRATION OF THE ARTS, PERFORMING ARTS AND AFAM INSTITUTIONS
COORDINATOR	PROF. GIUSEPPE LEOTTA
PROMOTING INSTITUTION AND ADMINISTRATIVE HEADQUARTERS	"SANTA CECILIA" CONSERVATORY OF MUSIC – ROME (Department of New Technologies and Musical Languages)
PARTNER INSTITUTIONS	POLYTECHNIC OF THE ARTS - BERGAMO (Department of New Technologies and Musical Languages) UNIVERSITY OF BERGAMO (Departments of Law and Business Sciences)
OTHER PARTNERS	DONIZETTI THEATRE FOUNDATION PINO DANIELE FOUNDATION
N° SCHOLARSHIP POSITIONS	3 (two are funded under Ministerial Decree no. 630/2024 by the "Santa Cecilia" Conservatory of Rome and the Polytechnic of the Arts of Bergamo, and one is funded by the University of Bergamo with its own resources)
N° POSITIONS WITHOUT SCHOLARSHIP	0
DESCRIPTION	<p>In its various forms (arts, music, cinema, etc.), the cultural and entertainment industry has gained enormous importance, constantly expanding and heavily influenced by technological progress. Therefore, the development of project-based knowledge in this field (underpinned by related artistic skills), as well as management and organizational competencies, including those related to communication, is particularly aligned with today's scenario of mature industrialized economies, which are undergoing profound changes (sociodemographic, cultural, consumption, organizational, etc.) and facing challenges, opportunities, and risks associated with the advent of new digital technologies.</p> <p>The doctoral course aims to offer an interdisciplinary training that, starting from the specificities of the world of art and entertainment, creates connections between the perspectives of artistic programming, management and administration, on the one hand, and institutions and the cultural industry, on the other hand, in order to achieve specific skills in one of the following research areas:</p> <p>a) administration and management of institutions of higher artistic and musical education;</p>



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	<p>b) management and administration of cultural institutions and industries; c) artistic management of cultural institutions and industries; d) management and administration of human resources in the artistic and performing arts; e) management and administration of copyright and related rights in the artistic and performing arts.</p>
CAREER OPPORTUNITIES	<p>In accordance with the training targets of the course, the possibilities of professional and academic placement for PhDs can be summarised as follows:</p> <ul style="list-style-type: none">- access to management careers in industries and institutions of the arts and entertainment;- access to careers in the artistic management of art and performing arts industries and institutions;- access to the roles of the institutions of local, national and supranational public administrations, particularly those with responsibilities in the arts and performing arts (e.g.: Ministry of Culture, Ministry of University and Research, Institutions of the higher artistic and musical training system, local authorities)- access to academic teaching roles in the artistic and scientific-disciplinary sectors involved in the training activities of the Course, particularly in the sectors of labour law, copyright, entertainment law, economics and management of the art and entertainment industries;- placement as legal and economic-management consultants in the cultural industry;- pursuit of the legal and economic-management professions in the arts and entertainment industry;- access as an expert to national and international research organisations and think-tanks;
ADMISSION REQUIREMENTS	<ul style="list-style-type: none">• Second-level academic diploma issued by AFAM Institutions or, alternatively, an <i>old system</i> diploma combined with upper secondary school diploma or an equivalent qualification obtained from foreign institutions (Master's Degree);• Pre-reform degree diploma (before D.M. No. 509/99) included in the list below or an equivalent qualification for the level of studies obtained at foreign universities (Master's Degree);• Specialist Degree /Master's Degree (second-level degree as per D.M. No. 509/99 and D.M. No. 270/04) included in the list below or an equivalent qualification for the level of studies obtained at foreign universities (Master's Degree);• 13/S (Specialist Degrees in Publishing, Multimedia Communication, and Journalism) 22/S (Specialist Degrees in Law) 59/S (Specialist Degrees in Advertising and Business Communication)



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	<p>64/S (Specialist Degrees in Economic Sciences) 67/S (Specialist Degrees in Social and Institutional Communication Sciences) 70/S (Specialist Degrees in Political Science) 71/S (Specialist Degrees in Public Administration Sciences) 73/S (Specialist Degrees in Performing Arts and Multimedia Production)</p> <ul style="list-style-type: none">• 84/S (Specialist Degrees in Business Economics) <p>02/S (Specialist Degrees in Theory and Techniques of Legal Standardization and Information) LMG/01 (Law)</p>
EVALUATION AND QUALIFICATIONS PROCEDURE	<p>The Committee will evaluate the qualifications (max 100 points) according to the following criteria:</p> <ul style="list-style-type: none">➤ curriculum vitae et studiorum: up to 50 points;➤ quality and coherence of the research project: up to 15 points;➤ oral interview: up to 35 points; <p>Applicants who have obtained at least 30 points in the evaluation of the curriculum vitae et studiorum and at least 10 points in the evaluation of the research project will be admitted to the oral interview.</p>
APPLICATION DEADLINE	September 1, 2024
INFO PAGE	Dedicated section on the websites of the involved institutions.



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Annex B. Guide for compiling the application for admission to Isidata

To apply for the PhD Course, please follow these steps.

- Click on the following link to access the application portal:
<https://servizi12.isidata.net/SSDidatticheco/MainGeneraleRes.aspx>
 - Select "1 - Inserimento domanda di ammissione" from the menu, fill in the fields and you will receive a confirmation code to proceed.
 - Select the course **DOTTORATO DI RICERCA** "e" **"PRODUZIONE, GESTIONE E MANAGEMENT DELLE ARTI, DELLO SPETTACOLO E DELLE ISTITUZIONI AFAM (PHD COURSE and PRODUCTION, MANAGEMENT AND ADMINISTRATION OF THE ARTS, PERFORMING ARTS AND AFAM INSTITUTIONS)** on the drop-down menu.
 - Once you have completed the form, click on "SALVA" to submit it.
 - After submitting your application, you will receive an automated email containing your login credentials for your ISIDATA reserved area.
 - Select the "TASSE" section.
 - Click on "CREA BOLLETTINO PER QUESTA TASSA" to generate the IUUV PagoPA PDF document for the €50.00 admission fee. You can download the document by clicking on the 'pdf' icon.
 - Proceed to make the payment. IT IS NOT NECESSARY TO ATTACH THE PAYMENT RECEIPT.
 - Select the "ALLEGA DOCUMENTAZIONE" section.
 - Attach the following documents:
 - Identity document;** applicants must submit
 - a. Copy of a valid identity document;
 - b. Copy of passport (for foreign candidates only).
- Application Form.** The application form must provide the following information (see Application Form in Annex C):
- a. Personal information (name and surname, place and date of birth,



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- citizenship, residence, address if different from residence, address for competition purposes with indication of postal code, telephone number and email address);
- b. Topic and related scholarship for which you intend to compete;
 - c. Your willingness to be assigned to other topics and related scholarships in addition to the one for which you have expressed your preference;
 - d. Language (Italian or English) for the interview;
 - e. Educational qualification, with the indication of the date and the Institute where it was obtained;
 - f. Declaration of adequate knowledge of the Italian language (only for foreign citizens);
 - g. Level of knowledge of the English language;

Declaration of:

- h. having/having not previously received another scholarship (even for just one year) for a PhD course;
- i. being/not being the holder of a research grant;
- j. being/not being an employee of Public Administrations;
- k. undertaking to attend the Course full-time, according to the procedures indicated by the Academic Board;
- l. being aware that acceptance of a PNRR scholarship under Ministerial Decree No. 629/2024 entails the obligation of periods of study and research abroad and that failure to comply with this obligation results in the revocation of the scholarship and forfeiture of the PhD course;
- m. undertaking to promptly communicate any changes to one's residence or contact address for the purpose of the competition;
- n. having read the present call for applications;

Research Project. The research project must describe the topic of study, the planned methodologies and the project objectives (see Research Project Model in Annex D).

Curriculum Vitae et Studiorum. The curriculum vitae et studiorum must include a list and brief description of no more than 30 of the candidate's most significant qualifications: additional educational qualifications, artistic qualifications, academic qualifications, professional qualifications, and other qualifications.

Educational Qualification. The applicant must self-certify their educational qualification:



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- a. For qualifications obtained in Italy, self-certification and/or notarial deed pursuant to Presidential Decree 445/2000;
 - b. For qualifications obtained in European Union countries, Diploma supplement or certificate of comparability and verification issued by Cimea as an ENIC-NARIC centre;
 - c. For qualifications obtained in countries outside the European Union, declaration of value "in loco" by the Italian diplomatic-consular representative competent for the territory or certificate of comparability and verification issued by Cimea as an ENIC-NARIC centre;
 - d. Grad students must submit a self-certification stating: name of the institution issuing the qualification, expected date of achievement and type of diploma
-
- Select the "INVIA DOMANDA" section. Verify the completeness of the entered data by examining the control checklist in the centre of the page. In case of red fields, check for any incompleteness.

 - Once the completeness check has been verified, the application can be submitted by clicking on the "CONFERMARE I DATI ED INVIARE LA DOMANDA" button.

After four days from the payment of the contribution, an automatic email confirming the registration will be sent.



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Annex C. Application Form

The undersigned

name surname
born in on
nationality
permanent address
temporary address (if different from the permanent address)
designated contact address for application purposes telephone
e-mail address
certified mail (PEC).....

aware that providing false data and using fake documents are crimes punishable by law
(art. 75 and 76 of the Presidential Decree n. 445/2000)

declares under their
own personal responsibility

- Research topic and corresponding scholarship for which they wish to apply:..... ;
- Language (Italian or English) for the interview
- Academic qualifications (indicating the date and institution where obtained)..... ;
- Level of proficiency in Italian (for foreign citizens only)..... ;
- Level of proficiency in English
- having/having not previously received another scholarship (even for just one year) for a PhD course;
- being/not being the holder of a research grant;
- being/not being an employee of Public Administrations;
- undertaking to attend the Course full-time, according to the procedures indicated by the Academic Board;
- being aware that acceptance of a PNRR scholarship under Ministerial Decree No. 629/2024 entails the obligation of periods of study and research abroad and that failure to comply with this obligation results in the revocation of the scholarship and forfeiture of the PhD course;
- undertaking to promptly communicate any changes to one's residence or contact address for the purpose of the competition;
- having read the present call for applications;

Place and date _____

Signature _____



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Annex D. Research Project Template

Applicant's name.....

Project Title.....

Abstract (maximum length 150 words)

Key words (maximum 5 key words)

Research Project Description (maximum length 2000 words)

1. Research Subject (600 words)
2. Methods and Research Process (600 words)
3. Potential Outcomes (300 words)
4. Relevance to Musical Knowledge (500 words)
5. Bibliography